

ANNOUNCEMENT

City Manager, City of Owosso, MI

Job Details

Job Function: City manager
Credential manager: Not required
Salary: Negotiable. Benefit package includes medical, dental, vision, life insurance and retirement plan.
Position type: Full time
Population: 15,194 (2010)
Website: <http://www.ci.owosso.mi.us>
Where: 301 W. Main Street, Owosso, MI 48867
Form of government: Council-manager

HOW TO APPLY

Post Date: September 29, 2017

Deadline: November 3, 2017

Resumes will be accepted electronically or by mail. A request for early confidentiality under Michigan law may be requested. Applications should include a cover letter, resume, and a list of 3-5 professional references. Mail to: Jessica Unangst, Human Resources Director, City of Owosso, 301 W. Main Street, Owosso, MI 48867; email to jessica.unangst@ci.owosso.mi.us; or fax to (989) 725-0526. Open until filled, with first review of applications November 3, 2017.

Summary

The city of Owosso, MI, located in lower Michigan about 20 miles east of Lansing/East Lansing; 20 miles west of Flint; and 60 miles northwest of the Detroit metropolitan area, is seeking an experienced and effective professional city manager. The city has a strong downtown, a broad housing base, an excellent park system, and is known for the Curwood museum, the Shiawassee Arts Center and Baker College. The city covers an area of approximately five square miles with a population of 15,194 (2010).

Owosso is a home-rule city operating under a voter-approved charter and functions under the council-manager form of government. The city council hires the city manager who oversees the delivery of a full range of services to the community utilizing 88 full-time personnel with a general fund budget of \$7,409,531; street funds of \$2,000,000 (excluding \$10,000,000 bond issue); and regional water and wastewater utilities of \$4,700,000 operating and \$3,000,000 capital.

The new city manager should be committed to a results-oriented approach to municipal government with a vision for the future and strong communication skills. The position requires a bachelor's degree and five years' progressively responsible experience in local government, including supervision and executive level management (manager/administrator, assistant manager/administrator, or key department director). Preferred qualifications include a master's degree in public administration or a closely-related field. Strong fiscal management, labor relations, economic development, and regional and intergovernmental expertise are also preferred. The selected candidate must have a valid driver's license and will be subject to a complete background check and pre-employment drug screening.

Starting salary is negotiable depending upon experience and certifications.

For more information on this position, contact: Jessica Unangst via email jessica.unangst@ci.owosso.mi.us or call (989) 725-0552.